



## Custodian Job Description

**Position Title:** Custodian

**Status:** Part Time (15-20 hrs/week)

**Supervisor:** Facilities Manager

**Position Summary:** The role of a Facility Support Staff member is to ensure that the church is ready for ministry. Each shift may require you to vacuum, sweep, scrub floors, sanitize touched surfaces (door knobs, tables, counters) and to restock items such as toilet paper, paper towels, and additional bathroom needs.

### Character & Personality

- Fully supportive of the ministry and direction of Westgate Church
- Functions well as a team player and individual contributor
- Able to work with all levels in the organization
- Have a Hospitality mindset

### Personal Qualifications

- Detail oriented yet capable of seeing the big picture
- Ability to accept direction and constructive feedback with humility
- Interact with church staff and guests in a respectful and positive manner

### Key Responsibilities

- Vacuuming Rooms & Hallways
- Sanitizing & Mopping Bathrooms
- Prepare Entrance Areas
- Cleaning Preschool Rooms
- Event Setup
- Trash Removal
- Cleaning Office Spaces

### Requirements

- Understanding of Cleaning Techniques and Safety Procedures
- Motivation to work independently or with others to provide thorough, efficient custodial services to the church
- Be punctual, trustworthy, and committed to working at scheduled times
- Ability to lift tables and chairs to complete room setup requests

**To Apply:** Email Luke Brodeur, Executive Pastor, at [luke.brodeur@westgatemn.church](mailto:luke.brodeur@westgatemn.church)